

BERWYN PUBLIC LIBRARY
2701 S Harlem Avenue
Berwyn, Illinois 60402

Regular Monthly Board Meeting
Board Room, 2nd Floor
Monday, October 17, 2011 7:00PM

AGENDA

1. GENERAL BUSINESS (*John Chrastka*)

- A. Call to order, determination of quorum and recognition of visitors
- B. Pledge of Allegiance
- C. Approval of presented agenda (vote)
- D. Approval of Meeting Minutes (vote)
 - 1. September 19, 2011 Regular Session
 - 2. June 13, 2011 Regular Session

2. OPEN FORUM (Information only - *Chrastka*)

- A. Public Comment(s) and Correspondence
- B. Alderman Nona Chapman, BPL Liaison

3. DIRECTOR'S REPORT

- A. Review of Reports (*Tammy Clausen*)
 - 1. Per Capita Grant
 - 2. Budget timeline

4. STANDING COMMITTEE REPORTS

A. FINANCE COMMITTEE (*Louise Sommese*)

- 1. Financial Reports (Appendix A)
 - a. Treasurer's Report and Board fund balance
 - b. Approval of September's payables (roll call vote)

B. BUILDING & GROUNDS COMMITTEE (*Irene Martin*)

- 1. Elevator update
- 2. Chiller punch list
- 3. Construction grants

C. POLICY/PERSONNEL COMMITTEE (*Jerry Pohlen*)

D. VEVERKA COMMITTEE

5. OLD BUSINESS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

1. 2012 calendar (vote)
2. National Friends of Libraries Week October 16-22, 2011
3. 2012 Preliminary Budget

8. CLOSED SESSION under ILCS 5 120/2(C) (1) To consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiation; and (C)(21) To discuss minutes of meetings lawfully closed

Closed minutes review

9. POSSIBLE ACTION on items discussed in closed session

10. SCHEDULE of Committee Meetings (*Chrastka*) (Informational)

- A. Policy & Personnel
- B. Building & Grounds
- C. Strategic Planning
- D. Technology

11. ADJOURN