

BERWYN PUBLIC LIBRARY
2701 S Harlem Avenue
Berwyn, Illinois 60402

Regular Monthly Board Meeting
Board Room, 2nd Floor
Monday, November, 2011 7:00PM

AGENDA

1. GENERAL BUSINESS (*John Chrastka*)

- A. Call to order, determination of quorum and recognition of visitors
- B. Pledge of Allegiance
- C. Approval of presented agenda (vote)
- D. Approval of Meeting Minutes (vote)
 - 1. October 17, 2011 Regular Session

2. OPEN FORUM (Information only - *Chrastka*)

- A. Public Comment(s) and Correspondence
- B. Alderman Nona Chapman, BPL Liaison

3. DIRECTOR'S REPORT

- A. Review of Reports (*Tammy Clausen*)
 - 1. 2 Page replacements
 - 2. Per Capita expenditures
 - 3. PAR Form signatures
 - 4. Block Grants funding

4. STANDING COMMITTEE REPORTS

A. FINANCE COMMITTEE (*Louise Sommese*)

- 1. Financial Reports (Appendix A)
 - a. Treasurer's Report and Board fund balance
 - b. Approval of October's payables (roll call vote)
- 2. 2012 Budget

B. BUILDING & GROUNDS COMMITTEE (*Irene Martin*)

- 1. Elevator update
- 2. Reference construction
- 3. Circulation construction

C. POLICY/PERSONNEL COMMITTEE (*Jerry Pohlen*)

D. VEVERKA COMMITTEE

5. OLD BUSINESS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

1. 2011 and 2012 calendar revisions (vote)
2. Library Board Calendar
3. Personnel review

8. CLOSED SESSION under ILCS 5 120/2(C) (1) To consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiation; and (C)(21) To discuss minutes of meetings lawfully closed

Closed minutes review

9. POSSIBLE ACTION on items discussed in closed session

10. SCHEDULE of Committee Meetings (*Chrastka*) (Informational)

- A. Policy & Personnel
- B. Building & Grounds
- C. Strategic Planning
- D. Technology

11. ADJOURN