

Berwyn Public Library Board Meeting Minutes
January 19th, 2015 Regular Meeting
Library Board Meeting, Riverside Drive and Harlem Ave

Call to Order:

President Jerry Pohlen called the meeting to order at 7:00 p.m. Board Members present: Maria Salinas, Augie Kalal, John Chrastka, Richard Mondragon, Cindy Hayes, Jill Bambenek, Erika Corona-Owens, and Interim Library Director Marilyn Boria.

Absent: Alderman Nona Chapman.

Agenda:

On a motion by Pohlen and seconded by Salinas, the Board approved an addendum to the agenda as presented to include the following minutes from Board and Board Committee meetings:

November 17, 2014 Board Meeting

November 17, 2014 Board Meeting Closed Session

December 17, 2014 Primary Interview Committee Open Session

January 7, 2015 Primary Interview Committee Open Session

January 15, 2015 Primary Interview Committee Open Session

January 15, 2015 Primary Interview Committee Closed Session

Minutes:

On a motion by Mondragon and seconded by Chrastka, the Board approved the minutes listed above.

Open Forum: President Jerry Pohlen shared a letter from the Secretary of State Jesse White awarding the Berwyn Public Library a 2015 Per Capita Grant in the amount of \$70,821.25.

Directors Report:

Interim Director Boria provided an update on the recently approved union contract. Changes included a 2% salary increase for staff, change in maternity leave policy, and a stipend provided to certain employees who are fluent in Spanish. Boria reported that she had conducted several all-staff meetings in December to introduce herself and to learn about staff concerns. Boria brought to the attention of the Board the fact that several Board members had not completed the OMA training. Also, she noted that BPL had no Open Meetings Act Designee. On a motion by Chrastka, seconded by Salinas, the Board approved appointing the Library Director as the OMA Designee for the Library.

Finance Committee: On a motion by Salinas, seconded by Bambenek, the Board by unanimous roll call vote, approved November 2014 payables and payroll in the amount of \$159,659.52.

On a motion by Salinas, seconded by Hayes, the board by unanimous roll call vote approved December 2014 payables and payroll in the amount of \$214,219.00. The Board fund balance as of October 31st: \$110,407.39.

Brokerage Account balance:

2nd Quarter \$247,417.05

3rd Quarter : \$247,457.33

4th Quarter: \$247, 465.24

A discussion ensued regarding using money from the Veverka Fund to hire a grant writer to help bring in additional funds for the library. Further discussion regarding Veverka funding was referred to the

Veverka Committee. Interim Library Director Boria suggested that all Per Capita Grant monies be used for purchasing library materials for the public. This would make it much easier to track and report the spending on this grant. On a motion by Mondragon, seconded by Salinas, the Interim Director was designated to contact the Illinois State Library to request this budget change for the 2014 and the 2015 Per Capita Grants.

Building and Grounds Committee:

Interim Library Director Boria was able to acquire the plans regarding the libraries construction grant that the city held in its possession. It was determined that the Library should lead the initiative to complete the construction work and not the city.

Policy/Personnel Committee: On a motion by Chrastka and seconded by Mondragon, the Board approved the posting of the current open position of Library Assistant I (part-time) in the Circulation Department.

Veverka Committee: Did not meet.

Technology Committee: Did not meet

Strategic Planning: Did not meet

Closed Session:

Chrastka moved, seconded by Salinas, that the Board convenes in Executive Session under ILCS 5 120/2(C) (1) to consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee.

Bambenek	Aye
Chrastka	Aye
Corona-Owens	Aye
Hayes	Aye
Kalal	Aye
Mondragon	Aye
Pohlen	Aye
Salinas	Aye

Motion carried and the Board convened in Executive Session at 8:35 p.m.

The Board reconvened in Open Session at 8:46 p.m.

Adjournment:

On a motion by Chrastka, seconded by Mondragon, the meeting was adjourned at 8:47pm.

Next meeting: February 17th, 2015