

Friends of the Berwyn Library Board Meeting

Monday, September 10th at 6:30 p.m.

Berwyn Public Library

2701 S. Harlem Ave. Berwyn, IL 60402

AGENDA

I. General Business

- A. Call to order: determine quorum and recognize visitors
- B. Review and approve Agenda (Action Item)
- C. Approval of Minutes: Monday, May 21st at 6:30 p.m. (Action Item)

II. Communications / Open Forum

- A. Meet Member at Large Board Candidates (2 positions open) (Action Item)
- B. Separate Secretary / Treasurer

III. Reports

- A. Treasurer: Treasurer report (L. Hummel) (Action Item)
- B. Membership: Membership update (P. Murtha)
- C. Library Liaison (B. Perlot)

IV. Unfinished Business

- A. Non-For Profit Status (M. Ayala)
 - 1. Taxes / Required Forms
 - 2. Board insurance
 - 3. Online donations
- B. Reports / Receipts for funded activities
 - 1. Book Bike
 - 2. 1000 Books Before Kindergarten
 - 3. Kitchen / Puppet stand
 - 4. Quick Classes: Estimated number of attendees needed
 - 5. Summer Reading Kickoff
 - 6. Fairy Tale Ball

V. New Business

- A. Funding Requests (Roll Call / Action Items)
- B. Committee Updates
 - 1. Outreach / Visibility
 - a. Farmer's Market
 - 2. Membership
 - a. Plan Oct. Membership meeting
 - b. Quarterly Newsletter
 - 3. Literature / Branding
 - a. Tote design (Action Item)
 - b. 501c3 update on all brochures / literature / website when established
 - 4. Fundraising
 - a. Penny drive
- C. Schedule next Board meeting

VI. Adjourn